Choose one of the options:  **REGISTRATION**  **CHANGE**  **TRANSFER FROM SIPO**  **DE-REGISTRATION**

**Payers paying via the SIPO service make all changes, except for transfer from SIPO to direct payment to CRo, at any Czech Post Office branch.**

1 – Basic Payer Identification

**Upon registration, a variable symbol will be assigned to you by Czech Radio (do not fill it in yourself).**

Variable symbol for direct payment SIPO connection number (specific symbol)

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |  |

First name: Surname:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of birth *(dd.mm.yyyy)*:

Street: Conscription number: Building number:

Municipality: Postcode:

1.A – Payer’s Contact Details (Non-mandatory)

E-mail address: Mobile phone:

2 – Payer’s Payment Details

Select payment frequency Account prefix Bank account number Bank code

monthly  quarterly  semi-annually  annually

3 – Information on Radio Receiver

I hereby register for the radio licence fee starting from *(dd.mm.yyyy)*:

4 – De-registration (Affidavit for De-registration)

I swear that

I have stopped owning/possessing or otherwise legally using a radio receiver for at least 1 month.

the payer referred to in para. 1 has died – date of death:

I am exempt from the radio fee for health reasons pursuant to Section 4(1)(g) of Act No. 348/2005 Coll.

I live in a household with a person who already pays a radio licence fee and give the fee payer’s details below:

First name: Surname:

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |  |

Date of birth *(dd.mm.yyyy)*: Variable symbol / SIPO connection number

Address of permanent residence:

I acknowledge that providing false information for de-registering means Czech Radio is entitled to claim a surcharge pursuant to Section 9 of Act 348/2005 Coll., on radio and television fees, as amended (hereinafter the “Act”).

If you do not receive confirmation of the payer’s action, your form has probably not been delivered to Czech Radio. We recommend that you contact Czech Radio to verify the action. Future complaints without documenting confirmation that the form was sent, e.g. by registered mail, will not be accepted.

**I declare that all the above information is true. I further expressly declare that I am aware of the duties arising from the Act, in particular the consequences described in Section 9 of the Act.**

In on

First name: Surname:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of payer / authorised person

(the authorised or empowered person is asked to provide a power of attorney or other title of representation)

Information on Personal Data Processing

Czech Radio is the controller of the personal data of radio fee payers.

Czech Radio processes personal data entered in the register of payers in accordance with the applicable legal regulations, in particular the General Data Protection Regulation, in a manner that adequately ensures their security and does not use such data for purposes other than those specified.

The purpose of processing personal data is to keep records of radio fee payers pursuant to Act No. 348/2005 Coll., on radio and television fees, as amended, and to fulfil other obligations that apply to the controller pursuant to Act No. 499/2004 Coll., on archiving and filing services, Act No. 563/1991 Coll., on accounting, and Act No. 370/2017 Coll., on the payment system. The legal grounds for the processing of mandatory personal data is the performance of a legal duty to which the controller is subject and, in the case of non-mandatory personal data, the legal grounds is the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.

If Czech Radio has reasonable doubt about the payer’s identity, it may ask the payer to provide additional information necessary to confirm his/her identity.

Further information related to the processing of personal data:

1. **Controller’s contact details**: Czech Radio, business ID number: 45245053, registered office: Vinohradská 12, 120 99 Prague 2,  
   E-mail address: [podatelna@rozhlas.cz](mailto:podatelna@rozhlas.cz), data box ID: rnaadje.
2. **Contact details for the Czech Radio data protection officer**: [poverenec@rozhlas.cz](mailto:poverenec@rozhlas.cz).
3. **Period of personal data processing:** The personal data will be processed for the duration of the fee duty and for 10 years after it ends.
4. **Recipients of personal data –** the recipients of your personal data may be public authorities, including Czech Television, and the processors of personal data used by Czech Radio.
5. **Payer’s rights in relation to his/her personal data**: You have the right to ask Czech Radio for access to your personal data, rectification of your data, erasure or restriction of data processing. Applications can be submitted in writing to the address of Czech Radio, by data message to the Czech Radio data box or by e-mail. If you believe that Czech Radio is violating your rights related to your personal data, you can file a complaint against Czech Radio with the Office for Personal Data Protection.
6. **Right to object –** In connection with the processing of non-mandatory personal data, you have the right to object to the processing of personal data concerning you in accordance with Article 21 of the General Data Protection Regulation.

For more information on the processing of personal data by Czech Radio, please visit [www.rozhlas.cz/osobni-udaje](http://www.rozhlas.cz/osobni-udaje).